

**MINUTES**  
**BUDGET WORKSHOP FISCAL YEAR 2023-2024**  
**July 5, 2023**

The City Council of the City of Monahans convened on the above date at 3:00 P.M. in the Council Chambers of City Hall at 112 W. 2<sup>nd</sup> St., Monahans, Texas with the following members and officers present:

<i>Adam Steen</i>	<i>Mayor</i>
<i>Gerald Stava</i>	<i>Council Member District No. 1</i>
<i>Jeppie Wilson</i>	<i>Council Member District No. 2/Mayor Pro-tem</i>
<i>Calvin Carrell (absent)</i>	<i>Council Member District No. 3</i>
<i>Ivy Valenzuela</i>	<i>Council Member District No. 4</i>
<i>Richard Hawkins</i>	<i>Council Member District No. 5</i>
<i>Rex M. Thee</i>	<i>City Manager</i>
<i>Tonya Todd</i>	<i>City Secretary</i>
<i>Frank Heslin</i>	<i>Asst. City Manager</i>

City Manager Rex M. Thee informed the Council that this Budget Workshop Agenda is posted, but will not require a final action. Mr. Thee mentioned that he continues to work on the proposed budget and is subject to change until the second and final reading of the Ordinance to adopt the budget. (9-12-23)

Mr. Thee provided information on the 2023 Property Tax Rate:

2023 Estimated Total Assessed Valuation	\$547,005,489
Current Property Tax Rate	\$0.35000
No-New Revenue Tax Rate	\$0.32831
Voter-Approval Tax Rate	\$0.37831
De Minimis Tax Rate	\$0.41972
Unused Increment-adj. rate	\$0.42831

Mr. Thee indicated that the current tax rate is \$0.35000 per \$100 valuation. Mr. Thee mentioned that if the Council proposes a rate above the Unused-Increment, an Election is required. Mr. Thee indicated that if the Council proposes a rate above the No-New Revenue Tax Rate, we will hold one Public Hearing and that rate would require special language to be used during the vote. Mr. Thee discussed the details of a few tax rate options. Mr. Thee stated that he will use the current tax rate of \$0.35000 for the proposed budget. Mr. Thee mentioned that the certified property values will be available July 25, 2023 and on August 22, 2023, the City Council will hold the one and only Public Hearing on the Budget and the Council will propose the 2023 Property Tax Rate.

Various topics were discussed.

- Revenues.
- Sales tax revenue.
- 2023 Property Tax Rate (details included above).
- There are no proposed increases in utility rates.

- Hotel Occupancy Tax (HOT) revenues and allocated expenses that are approved by law for its usage.
- TML Health insurance rates.
- Capital Equipment-vehicles, mowers, trash collection containers, lids and rods, automated water meters, 2023 Caterpillar Landfill Compactor lease, 2023 Trash Truck, just to name a few.
- Capital Projects-National Fitness Campaign Fitness Court, Seal Coating, Landfill Expansion and moving the building on Allen and 2<sup>nd</sup>.
- Airport Ramp Grant.
- This budget includes \$1,943,026 from Coronavirus State and Local Fiscal Recovery Fund (SLFRF). Expenses will be allocated for a new lid on Maxwell Underground Reservoir and drilling a new water well. Funds are required to be allocated by the end of 2024, and spent by the end of 2026.
- 4% COLA for employees.
- Balances of the restricted funds (HOT, Utility Deposits, Court Security & Court Technology).
- Adding sprinkler system to a couple of sections at the cemetery.
- Perch Pond improvements.

Mr. Thee asked that the Mayor and Council inform him of any changes to the proposed budget that they would like to see. With no further discussion, the budget workshop adjourned at 4:30 p.m. and no formal action was taken. No Budget Workshop will be needed for July 6, 2023.

Passed and approved by the Monahans City Council on the 11<sup>th</sup> day of July 2023.

ATTEST:

APPROVED:

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Tonya Todd, City Secretary

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Adam Steen, Mayor