

CITY OF MONAHANS

Job Description

Job Title: Laborer/Truck & Equipment Operator
Department: Public Works-Municipal Solid Waste Department
Reports To: Municipal Solid Waste Supervisor
FLSA Status: Regular Non-exempt
Approved By: Rex M. Thee, City Manager
Rev. 3/2023

SUMMARY

Under general supervision, operates a variety of heavy and light motorized equipment used in landfill and trash collection maintenance operations; participates in all activities related to sanitation, responsible for efficient and effective operation of the landfill from site preparation to finished grade, and alley maintenance, repair and construction; operates trucks with capacity of more than 3 tons to transport materials to and from specified destination, including sanitation compactor trucks transporting garbage; operates motorized machinery in the landfill. Related work may include general labor in parks, streets, shop and/or cemetery.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Performs any combination of following duties to pick up and dispose of solid waste materials at landfill site. Other duties may be assigned.

Operates heavy equipment, and machinery such as bulldozer, front-end loader and compactor, graders, backhoes, rollers, tractors, mowers, dump trucks, water truck, maintainer, compactor trucks and various equipment.

Responsible for efficient and effective operation of the landfill from site preparation to finished grade.

Responsible for cleaning, washing, preventative maintenance and servicing of equipment.

Reads and understands written job instructions and (SOP) standard operating plans.

Directs incoming vehicles to dumping areas.

Uses good judgment to work safely and use equipment properly.

Ability to maintain records and complete a variety of reports, accounts for solid waste entering the landfill according to city, state and federal regulations.

Examines cargo to prohibit disposal of caustic waste, according to government regulations.

Weigh vehicles entering and leaving site & collects dumping fees....

Responsible for the excavation and cover of trenches, placement of trash & garbage compaction and the covering of such materials through the use of compactors, bulldozers, scrapers, front end loaders and related equipment.

Performs emergency roadside repairs such as changing tires, installing light beams and other minor vehicle repair.

Works to control windblown litter.

Determines the placement of temporary roadways on the landfill.

Works safely, follows safe work practices, and identifies and reports unsafe work conditions.

Landfill gas control management, Methane Gas Monitoring.

Keeping site access roads cleaned.

Landfill cover from Daily to Intermediate to Final.

Prevent water from ponding.

Operates cutting torch or welding equipment to cut or join metal parts.

Repair or replace sanitation containers as needed.

Listens for unusual sounds from machines or equipment to detect malfunction and discusses machine operation variations with supervisors or other maintenance workers to diagnose problem or repair machine.

Performs other duties as required or assigned.

Waste Screening and Random Inspections.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one to two years related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organizations.

MATHEMATICAL SKILLS

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

Must successfully complete waste screening and safety training. Class “A” Municipal Solid Waste License from TCEQ may be required with elevated position and duties.

Must be issued a Texas Motor Vehicle License minimum Class B Commercial Driver’s License. License must remain valid for term of employment. Failure to do so may result in termination.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk, sit use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl and talk or hear. The employee must frequently lift and/or move up to 50 pounds and occasionally lift, push, and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters performing the essential functions of this job. Reasonable accommodations may be made to enable individuals’ disabilities to perform the essential functions.

While performing the duties of this job, the employee’s activity may involve being in and around moving equipment. The employee is subject to weather conditions of the seasons, frequently exposed to outside weather conditions, fumes, gasses, and exposure to dust. The employee is occasionally exposed to wet and/or humid conditions; or airborne particles; toxic or caustic chemicals and vibration. Incumbent may be also exposed to hazardous chemicals and infectious diseases. The noise level in the work environment is usually moderate.

OTHER CONDITIONS

With other qualifications being equal, job preference is given to persons residing within the corporate city limits of Monahans.

Successful applicants must reside within a proximity of Monahans which would allow a response to a civil emergency within a reasonable time, that time being 30 minutes.

Salary is commensurate with experience and qualifications. Minimum starting salary \$22.50/hour

As a condition of employment, any applicant selected for this position will be required to submit to testing to screen for illegal drug use and a medical and physical demand examination prior to employment. Employment will be contingent upon a positive physical and medical examination and a negative drug screen.

I hereby acknowledge receipt of a copy of this job description in relationship to my employment with the City of Monahans. I have reviewed this description and understand the requirements of my classification.

Name (Printed or Typed)

Signature

Date