

MINUTES  
REGULAR MEETING  
TUESDAY, FEBRUARY 27, 2024

The City Council of the City of Monahans, Texas convened on the above date at 3:00 p.m. in the Council Chambers of City Hall with the following members, officers and visitors present:

Adam Steen	Mayor
Gerald Stava	Council Member District No. 1
Jeppie S. Wilson, Jr.	Council Member District No. 2/Mayor Pro Tem
Calvin Carrell	Council Member District No. 3
Ivy Valenzuela	Council Member District No. 4
Richard Hawkins	Council Member District No. 5
Rex M. Thee	City Manager
Frank Heslin	Assistant City Manager
Tonya Todd	City Secretary
Justin Till	Attorney for the City
Kristofer Quintana	Chief of Police-MPD
Xavier Ramon	Lieutenant-MPD
Christy Sullivan	The Monahans News
Ashley Aduino	MEDC Director
Richard Covington	Public Works Director
Aaron Huffty	Code Officer in Training
Teresa Burnett	Chamber of Commerce Executive Director
Carrol Faulkner	Self

**ITEM #1 & ITEM #2** Mayor Steen called the meeting to order and Councilman Wilson gave the invocation.

**ITEM #3** City Manager Rex M. Thee briefed the Council on approving the minutes of the February 13, 2024, Regular Council Meeting.

Motion by Councilman Stava, seconded by Councilman Hawkins to approve the minutes of the February 13, 2024, Regular Council Meeting.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

**ITEM #4** Consider and Act Upon approving the following consent items:

- a. Accounts Payable in the amount of \$790,736.20
- b. Resolution No. 2024-008 Regarding Tax Roll Adjustments
- c. Monthly Reports/Minutes: (a) Airport Manager’s Monthly Report, (b) Animal Control Monthly Report, (c) Building Permit Monthly Report, (d) Code Enforcement Monthly (e) MEDC Minutes and Monthly Financial Report, (f) Municipal Court Monthly Report (g) City Monthly Fund Balances Report, (h) City Monthly Revenue and Expenditure Comparison Summary Report

Motion by Councilman Carrell, seconded by Councilman Valenzuela to approve the consent items.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

**ITEM #5** Presentation by citizens to be heard. Ashley Aduato, MEDC Director mentioned that the MEDC Board met with the Retail Coach and they are working on some promising projects. Teresa Burnett, Chamber of Commerce Executive Director stated that they are working on their Spring and Summer Events. Carrol Faulkner stated that Hosted America is signing up new customers to the fiber optic internet and they are excited for Phase II of the Broadband Grant to be underway.

**ITEM #6** City Manager Rex M. Thee briefed the Council with regards to acknowledging receipt of bids for 2024-2029 Depository Contract. Mr. Thee indicated that the City is in the last year of a 5-year contract with Tejas Bank. Mr. Thee stated that two bids were received timely, and opened both bids.

- 1. Tejas Bank
- 2. City Bank

Mr. Thee informed the Council that both quotes and forms are acceptable, and he and staff members will review and recommend bid award on March 12, 2024.

Motion by Councilman Stava, and seconded by Councilman Hawkins to acknowledge receipt of the bids from Tejas Bank and City Bank for the Depository Contract.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

**ITEM #7** City Manager Rex M. Thee briefed the Council regarding a request from Monahans Chamber of Commerce to close E. 12<sup>th</sup> and E. 13<sup>th</sup> Street between Stuart Avenue and East Monahans Parkway, Monahans Spring Street Jam, Saturday, April 6, 2024. (*closure from 4-5-24 at 5:00 p.m. to 4-7-24 at 6:00 a.m.*) Mr. Thee stated that he has no issues with this request.

Motion by Councilman Wilson, seconded by Councilman Stava to approve the request from Monahans Chamber of Commerce to close E. 12<sup>th</sup> and E. 13<sup>th</sup> Street between Stuart Avenue and East Monahans Parkway, Monahans Spring Street Jam, Saturday, April 6, 2024. (*closure from 4-5-24 at 5:00 p.m. to 4-7-24 at 6:00 a.m.*)

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

**ITEM #8** City Manager Rex M. Thee briefed the Council regarding a request from Harmony Home Children’s Advocacy Center to close 5<sup>th</sup> Street between S. Allen and S. Calvin, Party in the Park, Saturday, April 27, 2024, 1 p.m. to 4 p.m. Mr. Thee indicated that they are holding a Party in the Park at Hill Park to bring more awareness to the problems of child abuse. Mr. Thee stated that he has no issues with this request.

Motion by Councilman Carrell, seconded by Councilman Hawkins to approve the request from Harmony Home Children’s Advocacy Center to close 5<sup>th</sup> Street between S. Allen and S. Calvin, Party in the Park, Saturday, April 27, 2024, 1 p.m. to 4 p.m.

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

**ITEM #9 Proclamation:** “Child Abuse Awareness Month” April 2024 Mayor Steen read the Proclamation out loud. Mayor Steen stated that Ward County has the highest percentage of reported child abuse cases, in this region, a statistic we definitely are not proud of but all should be aware.

Motion by Councilman Carrell, seconded by Councilman Stava to acknowledge the reading of the Proclamation to proclaim April 2024 as “Child Abuse Awareness Month”.

Votes were as follows:

“Aye”	Gerald Stava
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“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

**ITEM #10** City Manager Rex M. Thee briefed the Council regarding Resolution No. 2024-009 Code Enforcement Officer’s Report Regarding Properties in Violation of one or more of the following Articles: Article 4.03, Article 7.02, Article 12.03 of the Code of Ordinances, City of Monahans, Texas. Mr. Thee mentioned there were ten properties, but six have been cleaned up leaving four non-compliant on the list. Mr. Thee indicated that approving this resolution will authorize non-compliant cases to proceed up to and including filing with Municipal Court.

Motion by Councilman Hawkins, seconded by Councilman Carrell to approve Resolution No. 2024-009: To approve the Code Enforcement Officer’s report, and authorize further action up to and including filing non-compliant cases with Municipal Court.

<b>Address:</b>	<b>Legal:</b>	<b>Owner:</b>
600 S. Leon	Melody Park Block 8	Monahans Affordable Homes
401 S. Kenneth	Providence #1 Block 5	Pedro & Valerie Dominguez
405 N. Alice	M.O.T. Block 24	Elizabeth Garcia
1006 W. 2 <sup>nd</sup>	Neill Block 3	Gonzalo & Hilda Meza
Votes were as follows:	“Aye” Gerald Stava	
	“Aye” Jeppie Wilson	
	“Aye” Calvin Carrell	
	“Aye” Ivy Valenzuela	
	“Aye” Richard Hawkins	

Motion carried.

**ITEM #11** Mayor Steen read the following statement out loud, in open session. “The City Council will begin its Executive Session on this 27<sup>th</sup> day of February, 2024 at 3:20 p.m. pursuant to the provisions of the Open Meetings Law – Texas Government Code, in accordance with the authority contained in:

- a. Section 551.074 Personnel Matters: Monahans Economic Development Corporation Board appointment for unexpired term 10/01/2023 to 09/30/2026.”

**ITEM #12** Mayor Steen read the following statement out loud, in open session. “The City Council has completed its Executive Session on the 27<sup>th</sup> day of February 2024 at 3:45 p.m.” City Manager Rex M. Thee briefed the Council regarding Resolution No. 2024-007 Appointment to Monahans Economic Development Board for unexpired term 10/01/2023 to 09/30/2026.

Motion by Councilman Carrell, seconded by Councilman Hawkins to approve Resolution No. 2024-007: To appoint Chad Beard, subject to his acceptance, to the unexpired three-year term as Monahans Economic Development Corporation Board Member, effective February 27, 2024. Term October 01, 2023 to September 30, 2026.

**ITEM #13** Motion by Councilman Hawkins, seconded by Councilman Carrell to adjourn meeting at 3:48 p.m.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

Passed and approved by the Monahans City Council on March 12, 2024.

ATTEST:

APPROVED:

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Tonya Todd, City Secretary

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Adam Steen, Mayor