

MINUTES
REGULAR MEETING
TUESDAY, MAY 23, 2023

The City Council of the City of Monahans, Texas convened on the above date at 3:00 p.m. in the Council Chambers of City Hall with the following members, officers and visitors present:

Adam Steen	Mayor
Vacant	Council Member District No. 1
Jeppie S. Wilson, Jr.	Council Member District No. 2/Mayor Pro Tem
Calvin Carrell	Council Member District No. 3
Ivy Valenzuela	Council Member District No. 4
Richard Hawkins	Council Member District No. 5

Rex M. Thee	City Manager
Frank Heslin	Assistant City Manager
Tonya Todd	City Secretary
Justin Till	Attorney for the City

Kristofer Quintana	Chief of Police MPD
Stormey Laws	Captain MPD
Teresa Burnett	Executive Director of the Chamber of Commerce
Christy Sullivan	The Monahans News
Richard Covington	Public Works Director

City Secretary Tonya Todd administered the Oath of Office for the Office of Mayor, Adam Steen; Council Member District No. 2, Jeppie Wilson; Council Member District No. 3, Calvin Carrell.

ITEM #1 & ITEM #2 Mayor Steen called the meeting to order and Councilman Wilson gave the invocation.

ITEM #3 City Manager Rex M. Thee briefed the Council on approving the minutes of the May 16, 2023 Regular Council Meeting.

Motion by Councilman Hawkins, seconded by Councilman Carrell to approve the minutes of the May 16, 2023 Regular Council Meeting.

Votes were as follows:	Vacant	District No. 1
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

ITEM #4 Consider and Act Upon approving the following consent items:

- a. Accounts Payable in the amount of \$1,077,333.52
- b. Resolution No. 2023-015 Regarding Tax Roll Adjustment
- c. Monthly Reports/Minutes: (a) Airport Manager’s Monthly Report (b) Animal Control Monthly Report, (c) Building Permit Monthly Report, (d) Code Enforcement Monthly Report (e) MEDC Minutes and Monthly Financial Report, (f) Municipal Court Monthly Report, (g) City Monthly Fund Balance Report, (h) City Monthly Revenue and Expenditure Comparison Summary Report (i) Airport Advisory Board Minutes

Mr. Thee mentioned that the purchase of a street sweeper in the amount of \$270,286.00 and a Cemetery lawn mower in the amount of \$23,579.00 are included in the accounts payable report.

Motion by Councilman Carrell, seconded by Councilman Wilson to approve the consent items.

Votes were as follows:	Vacant	District No. 1
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

ITEM #5 Presentation by citizens to be heard. Teresa Burnett, Executive Director for the Chamber of Commerce mentioned that the Three Person Scramble Golf Tournament had a big turn out with 66 teams participating. Ms. Burnett stated that the golfers were from the surrounding area including Ft. Stockton, Van Horn, Odessa, Midland and Hobbs, New Mexico.

ITEM #6 City Manager Rex M. Thee briefed the Council with regards to elect a Mayor Pro Tem for a one-year term.

Motion by Councilman Hawkins, seconded Councilman Valenzuela to appoint Jeppie Wilson as Mayor Pro Tem.

Votes were as follows:	Vacant	District No. 1
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

ITEM #7 City Manager Rex M. Thee briefed the Council with regards to approving a Contract with Ward County for Billing and Collection Services 2024-2025. Mr. Thee indicated that the contract terms remain the same with total cost for tax year 2024 in the amount of \$3,022.80, calculated at \$.55 per parcel.

Motion by Councilman Valenzuela, seconded by Councilman Hawkins to approve the Contract with Ward County for Billing and Collection Services 2024-2025.

Votes were as follows:

Vacant	District No. 1
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #8 City Manager Rex M. Thee briefed the Council with regards to acknowledgement of completion of Cybersecurity Training Program requirement of Section 2054-5191, Government Code. Mr. Thee indicated that the law also requires all elected officials to take cybersecurity training. Mr. Thee stated that Risk Management Officer Melton Mitchell has assured all employees and elected officials have been trained, and a list has been provided.

Motion by Councilman Wilson, seconded by Councilman Carrell to acknowledge completion of the Cybersecurity Training Program.

Votes were as follows:

Vacant	District No. 1
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #9 City Manager Rex M. Thee briefed the Council regarding Resolution No. 2023-016 Code Enforcement Officer’s Report Regarding Properties in Violation of Article 4.03 and/or Article 7.02 of the Code of Ordinances, City of Monahans, Texas, Garbage, Trash and/or Building Code Violations. Mr. Thee cast pictures on the TV screen of the two locations in violation of the city code. Mr. Thee mentioned that the property located at 518 W. 14th burned awhile back and is no longer a livable structure.

Motion by Councilman Carrell, seconded by Councilman Valenzuela to approve Resolution No. 2023-016: To approve the Code Enforcement Officer’s report, and authorize further action up to and including filing non-compliant cases with Municipal Court.

Address:	Legal:	Owner:
518 W. 14 th	Westover Tract 1	Lot 57’ x 157’ Anthony Vasquez

605 W. 4th MDCO #4 Block 3 Lot 1, 2, & 3 Adela Sanchez

Votes were as follows: Vacant District No. 1
“Aye” Jeppie Wilson
“Aye” Calvin Carrell
“Aye” Ivy Valenzuela
“Aye” Richard Hawkins

Motion carried.

ITEM #10 City Manager Rex M. Thee briefed the Council regarding Code Enforcement Officer’s request to hold a Public Hearing, June 13, 2023 to declare lot 57’ x 157’ Westover Tract 1, Monahans, TX, Ward County, also known as 518 W. 14th St., an unsafe structure and to order the same be vacated, repaired, secured, or demolished and/or shut off utilities. Mr. Thee stated that this will start the process of notification, inspection and condemnation, leading to owner compliance, or the City demolishing/clean-up, and lien placement.

Motion by Councilman Hawkins, seconded by Councilman Valenzuela to approve Code Enforcement Officer’s request to hold a Public Hearing, June 13, 2023 to declare lot 57’ x 157’ Westover Tract 1, Monahans, TX, Ward County, also known as 518 W. 14th St., an unsafe structure and to order the same be vacated, repaired, secured, or demolished and/or shut off utilities.

Votes were as follows: Vacant District No. 1
“Aye” Jeppie Wilson
“Aye” Calvin Carrell
“Aye” Ivy Valenzuela
“Aye” Richard Hawkins

Motion carried.

ITEM #11 City Manager Rex M. Thee briefed the Council with regards to accepting a donation of a Maintenance and Tire Repair Service Truck from the Monahans Volunteer Firefighters Organization. Mr. Thee indicated that Targa has offered the truck for a very good price to the organization and the truck has to be owned and insured by the City in order for the MVFD to use it on emergency calls. Mr. Thee mentioned that this will replace a pickup and a trailer so the insurance cost will be a wash. Mr. Thee stated that he recommends accepting the donation.

Motion by Councilman Wilson, seconded by Council Carrell to accept the donation of the Maintenance and Tire Repair Service Truck from the Monahans Volunteer Firefighters Organization.

Votes were as follows: Vacant District No. 1
“Aye” Jeppie Wilson
“Aye” Calvin Carrell
“Aye” Ivy Valenzuela
“Aye” Richard Hawkins

Motion carried.

ITEM #12 Mayor Steen read the following statement out loud in open session. “The City Council will begin its Executive Session on this 23rd day of May 2023 at 3:19 p.m., pursuant to the provisions of the Open Meetings Law - Texas Government Code, in accordance with the authority contained in:

- a) Section 551.074 Personnel Matters: Council Member District No. 1.”

ITEM #13 Mayor Steen read the following statement out loud, in open session. “The City Council has completed its Executive Session on the 23rd day of May 2023 at 3:26 p.m.” Consider and Act Upon Resolution No. 2023-017 Council Member District No. 1 Appointment No action taken.

ITEM #14 Motion by Councilman Hawkins, seconded by Councilman Valenzuela to adjourn meeting at 3:37 p.m.

Votes were as follows:	Vacant	District No. 1
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

Passed and approved by the Monahans City Council on June 13, 2023.

ATTEST:

APPROVED:

Tonya Todd, City Secretary

Adam Steen, Mayor