

MINUTES
REGULAR MEETING
TUESDAY, JUNE 25, 2024

The City Council of the City of Monahans, Texas convened on the above date at 3:00 p.m. in the Council Chambers of City Hall with the following members, officers and visitors present:

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|-------------------------------|---|
| Adam Steen | Mayor |
| Gerald Stava | Council Member District No. 1 |
| Jeppie S. Wilson, Jr. | Council Member District No. 2/Mayor Pro Tem |
| Calvin Carrell | Council Member District No. 3 |
| Ivy Valenzuela | Council Member District No. 4 |
| Richard Hawkins | Council Member District No. 5 |
| | |
| Rex M. Thee | City Manager |
| Frank Heslin | Assistant City Manager |
| Tonya Todd | City Secretary |
| Justin Till (<i>absent</i>) | Attorney for the City |
| | |
| Xavier Ramon | MPD |
| Kristofer Quintana | Chief MPD |
| Loris Scott | Self |
| Christy Sullivan | The Monahans News |
| Richard Covington | Public Works Director |
| Aaron Huffty | Code Enforcement Officer in Training |
| Ashley Aduato | MEDC Director |

ITEM #1 & ITEM #2 Mayor Steen called the meeting to order and Councilman Wilson gave the invocation.

ITEM #3 City Manager Rex M. Thee briefed the Council on approving the minutes of the June 11, 2024, Regular Council Meeting.

Motion by Councilman Stava, seconded by Councilman Hawkins to approve the minutes of the June 11, 2024, Regular Council Meeting.

Votes were as follows:

| | |
|-------|-----------------|
| “Aye” | Gerald Stava |
| “Aye” | Jeppie Wilson |
| “Aye” | Calvin Carrell |
| “Aye” | Ivy Valenzuela |
| “Aye” | Richard Hawkins |

Motion carried.

ITEM #4 Consider and Act Upon approving the following consent items:

- a. Accounts Payable in the amount of \$906,048.93
- b. Resolution No. 2024-025 Regarding Tax Roll Adjustments
- c. Monthly Reports/Minutes: (a) Airport Manager’s Monthly Report, (b) Animal Control Monthly Report, (c) Building Permit Monthly Report, (d) Code Enforcement Monthly (e) MEDC Minutes and Monthly Financial Report, (f) Municipal Court Monthly (g) City Monthly Fund Balances Report, (h) City Monthly Revenue and Expenditure Comparison Summary Report

Motion by Councilman Carrell, seconded by Councilman Wilson to approve the consent items.

Votes were as follows:

| | |
|-------|-----------------|
| “Aye” | Gerald Stava |
| “Aye” | Jeppie Wilson |
| “Aye” | Calvin Carrell |
| “Aye” | Ivy Valenzuela |
| “Aye” | Richard Hawkins |

Motion carried.

ITEM #5 Presentation by citizens to be heard. None

ITEM #6 City Manager Rex M. Thee briefed the Council regarding Resolution No. 2024-026 TX Health Benefits Pool Rerate for Plan and Deductible Year, October 1, 2024 to September 30, 2025 (12 months). Mr. Thee indicated that after review of the health insurance plans for City Employees and Elected Officials, the best option will see an approximate 2% rate increase.

Motion by Councilman Stava, seconded by Councilman Carrell to approve Resolution No. 2024-026: To authorize participation in the Texas Health Benefits Pool Medical Insurance for Elected Officials and Employees for October 1, 2024 to September 30, 2025 (12 Months) and approve as follows:

Medical Plan

| | |
|---------------------------------|---|
| City Employee/Elected Official: | \$ 601.26 (paid by city) |
| Spouse: | \$ 619.28 (less \$350.00 paid by city) |
| Child(ren): | \$ 456.96 (less \$300.00 paid by city) |
| Family: | \$1,172.44 (less \$600.00 paid by city) |

Qualified Retiree (employee with minimum 25 consecutive years of City of Monahans service) \$601.26 (100% paid by city for five (5) years from retirement date or until Retiree reaches age 65, whichever comes first). Dependent coverage – Spouse only (75% paid by city for five (5) years from employee retirement date or until Retiree reaches age 65, whichever comes first), less than 25 years of service – none. Rates applicable at year of retirement.

Dental Plan III

| | |
|---------------------------------|-------------------------|
| City Employee/Elected Official: | \$ 40.66 (paid by city) |
|---------------------------------|-------------------------|

| | |
|--------------------|---|
| Qualified Retiree: | \$ 40.66 (paid by city for 5 years or age 65) |
| Spouse: | \$ 42.80 (paid by employee) |
| Child(ren): | \$ 47.08 (paid by employee) |
| Family: | \$ 84.14 (paid by employee) |

EyeMed Premium

| | |
|---------------------------------|--|
| City Employee/Elected Official: | \$ 9.78 (paid by city) |
| Qualified Retiree: | \$ 9.78 (paid by city for 5 years or age 65) |
| Spouse: | \$ 8.78 (paid by employee) |
| Children: | \$ 9.76 (paid by employee) |
| Family: | \$ 15.12 (paid by employee) |

Basic Life

| | |
|---------------------------------|-------------------------------------|
| City Employee/Elected Official: | \$ 0.194 per \$1,000 (paid by city) |
|---------------------------------|-------------------------------------|

AD&D Plan

| | |
|---------------------------------|-------------------------------------|
| City Employee/Elected Official: | \$ 0.040 per \$1,000 (paid by city) |
|---------------------------------|-------------------------------------|

Optional Employee Life and AD&D Plan (paid by employee)

Participation subject to annual budgetary approval.

| | | |
|------------------------|-------|-----------------|
| Votes were as follows: | “Aye” | Gerald Stava |
| | “Aye” | Jeppie Wilson |
| | “Aye” | Calvin Carrell |
| | “Aye” | Ivy Valenzuela |
| | “Aye” | Richard Hawkins |

Motion carried.

ITEM #7 City Manager Rex M. Thee briefed the Council regarding an Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool (TML IRP) for Cyber Liability and Data Breach Response Insurance coverage for FY 2024-2025. Mr. Thee indicated that the Pool is creating a separate cyber liability pool fund. Mr. Thee stated that TML pool members including Monahans who are insured for cyber liability now will lose coverage unless they join the newly created cyber liability pool. Mr. Thee mentioned that currently, cyber liability is covered as an option on our regular liability plan at an annual contribution rate of \$247.24. Mr. Thee stated that the new annual contribution to the cyber liability pool for 2024-2025 will be \$1,250.00 which is minimal considering the potential cost of a cyber incident. Mr. Thee mentioned that the city utilizes TML and other means to train personnel, and cyber security mechanisms such as the RSOC agreement with ASU that was recently authorized. Mr. Thee thanked the Mayor and Council Members for their support and commitment to the cyber training needs of the City and he recommends approving the agreement.

Motion by Councilman Wilson, seconded by Councilman Hawkins to approve the an Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool (TML IRP) for Cyber Liability and Data Breach Response Insurance coverage for FY 2024-2025.

Votes were as follows: “Aye” Gerald Stava
 “Aye” Jeppie Wilson
 “Aye” Calvin Carrell
 “Aye” Ivy Valenzuela
 “Aye” Richard Hawkins

Motion carried.

ITEM #8 City Manager Rex M. Thee briefed the Council regarding Resolution No. 2024-027 Code Enforcement Officer’s Report regarding properties in violation of one or more of the following Articles: Article 4.03, Article 7.02, Article 12.03 of the Code of Ordinances, City of Monahans, Texas. Mr. Thee indicated there are eleven non-compliant properties on the list. Mr. Thee mentioned that approving this resolution will authorize non-compliant cases to proceed up to and including filing with Municipal Court.

Motion by Councilman Hawkins seconded by Councilman Carrell to approve Resolution No. 2024-027: To approve the Code Enforcement Officer’s report, and authorize further action up to and including filing non-compliant cases with Municipal Court.

| Address: | Legal: | | Owner: |
|------------------------|---------------|----------------------------------|----------------------------|
| 611 “C” St. | Knox | Blk 6 Lot E25’ of 11 & all of 12 | Gerardo M & Susana Avila |
| 303 E. 7 th | Carl Estes | Blk 2 Lot C 47’ of 1 | Monahans Limited Liability |
| 305 E. 7 th | Carl Estes | Blk 2 Lot E 47’ of 1 | Monahans Limited Liability |
| 310 S. Betty | M.O.T. | Blk 19 Lot 1 – 3 | Chelsea Sherbeck |
| 611 S. Calvin | Carl Estes | Blk 2 Lot 7 | Tito & Espudo Hernandez |
| 209 S. Gary | Foundation | Blk 6 Lot 6 | Fred & Amparo Lopez |
| 209 S. Kenneth | Adie #2 | Blk 5 Lot 4 | Pamela & Grissom Suber |
| 1010 N. Eva | Country Club | Blk B Lot 30 | AHN Corporation |
| 208 S. Eric | Foundation | Blk 4 Lot 1 | Debra Burns McDonald |
| 301 E. 7 th | Car Estes | Blk 2 Lot W 46’ of 1 | Monahans Limited Liability |
| 1507 S. Bruce | Permian | Blk 1 Lot 9 | Timothy Michael Fuentes |

Votes were as follows: “Aye” Gerald Stava
 “Aye” Jeppie Wilson
 “Aye” Calvin Carrell
 “Aye” Ivy Valenzuela
 “Aye” Richard Hawkins

Motion carried.

ITEM #9 Motion by Councilman Hawkins, seconded by Councilman Stava to adjourn meeting at 3:11 p.m.

Votes were as follows: “Aye” Gerald Stava
 “Aye” Jeppie Wilson
 “Aye” Calvin Carrell
 “Aye” Ivy Valenzuela

“Aye” Richard Hawkins

Motion carried.

Passed and approved by the Monahans City Council on July 9, 2024.

ATTEST:

APPROVED:

Tonya Todd, City Secretary

Adam Steen, Mayor

Mr. Thee reminded the City Council Members of the upcoming budget workshops, July 1, & July 2, 2024.