

MINUTES
REGULAR MEETING
TUESDAY, OCTOBER 24, 2023

The City Council of the City of Monahans, Texas convened on the above date at 3:00 p.m. in the Council Chambers of City Hall with the following members, officers and visitors present:

Adam Steen (<i>absent</i>)	Mayor
Gerald Stava	Council Member District No. 1
Jeppie S. Wilson, Jr.	Council Member District No. 2/Mayor Pro Tem
Calvin Carrell	Council Member District No. 3
Ivy Valenzuela	Council Member District No. 4
Richard Hawkins	Council Member District No. 5
Rex M. Thee	City Manager
Frank Heslin	Assistant City Manager
Tonya Todd	City Secretary
Justin Till	Attorney for the City
Kristopher Quintana	Chief of Police-MPD
Stormey Laws	Captain-MPD
Christy Sullivan	The Monahans News
Loris M. Scott	Self
Ashley Adauto	MEDC Director
Aaron Huffty	Code Officer in Training
Melton Mitchell	Risk Management Officer

ITEM #1 & ITEM #2 Mayor Pro Tem Wilson called the meeting to order and Councilman Carrell gave the invocation.

ITEM #3 City Manager Rex M. Thee briefed the Council on approving the minutes of the October 10, 2023 Regular Council Meeting.

Motion by Councilman Hawkins, seconded by Councilman Carrell to approve the minutes of the October 10, 2023 Regular Council Meeting.

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #4 Consider and Act Upon approving the following consent items:

- a. Accounts Payable in the amount of \$972,292.07
- b. Monthly Reports/Minutes: (a) Airport Manager’s Monthly Report, (b) Animal Control Monthly Report, (c) Building Permit Monthly Report, (d) Code Enforcement Monthly (e) MEDC Minutes and Monthly Financial Report, (f) Municipal Court Monthly Report, (g) City Monthly Fund Balance Report, (h) City Monthly Revenue and Expenditure Comparison Summary Report (i) Planning and Zoning Board of Adjustment Minutes (j) Monahans Chamber of Commerce Hotel Occupancy Tax Quarterly Report & Year End Report (k) Ward County Hotel Occupancy Tax Year End Report (l) Airport Advisory Board Minutes

Motion by Councilman Carrell, seconded by Councilman Valenzuela to approve the consent items.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

ITEM #5 Presentation by citizens to be heard. Ashley Aauto, MEDC Director, mentioned that the EDC has signed a one-year agreement with The Retail Coach, LLC for retail recruitment and development.

ITEM #6 City Manager Rex M. Thee briefed the Council regarding the Public Funds Investment Report, Quarter Ending September 30, 2023. Mr. Thee stated that the public funds are secured by pledges in third party banks at 102% and each month of the quarter was protected, as required by law.

Motion by Councilman Stava, seconded by Councilman Carrell to approve the Public Funds Investment Report, Quarter Ending September 30, 2023, as presented.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

ITEM #7 City Manager Rex M. Thee briefed the Council with regards to approving an Engineering Service Agreement with Enprotec / Hibbs and Todd, Inc. for engineering services for the Maxwell Reservoir Aluminum Cover Project. Mr. Thee mentioned that the agreement contains the customary liabilities, insurance, termination and severability, and legal actions clauses. Mr. Thee indicated that the agreement included the following exhibits: Scope of Service (Exhibit A), Compensation and Schedule (Exhibit B), and Duties of the Resident Project Representative (Exhibit C). Mr. Thee stated that Attorney for the City Justin Till reviewed the agreement.

Motion by Councilman Wilson, seconded by Councilman Stava to approve the Engineering Service Agreement with Enprotec / Hibbs and Todd, Inc. for engineering services for the Maxwell Reservoir Aluminum Cover Project.

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #8 City Manager Rex M. Thee briefed the Council with regards to approving an Engineering Service Agreement with Enprotec / Hibbs and Todd, Inc. for engineering services for the Municipal Water Well Project at Hogg Ranch Water Well Field. Mr. Thee indicated that the agreement contains the customary liabilities, insurance, termination and severability, and legal actions clauses along with the following exhibits: Scope of Service (Exhibit A), Compensation and Schedule (Exhibit B), and Duties of the Resident Project Representative (Exhibit C). Mr. Thee stated that Attorney for the City Justin Till reviewed the agreement.

Motion by Councilman Carrell, seconded by Councilman Hawkins to approve an Engineering Service Agreement with Enprotec / Hibbs and Todd, Inc. for engineering services for the Municipal Water Well Project at Hogg Ranch Water Well Field.

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #9 Motion by Councilman Hawkins, seconded by Councilman Valenzuela to adjourn meeting at 3:15 p.m.

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

Passed and approved by the Monahans City Council on November 14, 2023.

ATTEST:

APPROVED:

Tonya Todd, City Secretary

Adam Steen, Mayor