

MINUTES  
REGULAR MEETING  
TUESDAY, NOVEMBER 26, 2024

The City Council of the City of Monahans, Texas convened on the above date at 3:00 p.m. in the Council Chambers of City Hall with the following members, officers and visitors present:

Adam Steen	Mayor
Gerald Stava	Council Member District No. 1
Jeppie S. Wilson, Jr.	Council Member District No. 2/Mayor Pro Tem
Calvin Carrell	Council Member District No. 3
Ivy Valenzuela ( <i>absent</i> )	Council Member District No. 4
Richard Hawkins ( <i>absent</i> )	Council Member District No. 5
Rex M. Thee	City Manager
Frank Heslin	Assistant City Manager
Tonya Todd	City Secretary
Justin Till ( <i>absent</i> )	Attorney for the City
Kristofer Quintana	Chief MPD
Stormey Laws	Captain MPD
Xavier Ramon	Lieutenant MPD
Joe Olvera, Jr.	Animal Control Officer
Melton Mitchell	Risk Management Officer
Aaron Huffty	Code Enforcement Officer
Teresa Burnett	Chamber of Commerce Executive Director
Summer Dane	Double Bar S Western Wear
Ashley Aauto	MEDC Director

**ITEM #1 & ITEM #2** Mayor Steen called the meeting to order and Councilman Wilson gave the invocation.

**ITEM #3** City Manager Rex M. Thee briefed the Council on approving the minutes of the November 12, 2024, Regular Council Meeting.

Motion by Councilman Stava, seconded by Councilman Carrell to approve the minutes of the November 12, 2024, Regular Council Meeting.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	Absent	Ivy Valenzuela
	Absent	Richard Hawkins

Motion carried.

**ITEM #4** Consider and Act Upon approving the following consent items:

- a. Accounts Payable in the amount of \$1,129,830.55
- b. Resolution No. 2024-045 Regarding Tax Roll Adjustments
- c. Monthly Reports/Minutes: (a) Airport Manager’s Monthly Report, (b) Animal Control Monthly Report, (c) Building Permit Monthly Report, (d) Code Enforcement Monthly (e) MEDC Minutes and Monthly Financial Report, (f) Municipal Court Monthly (g) City Monthly Fund Balances Report, (h) City Monthly Revenue and Expenditure Comparison Summary Report

Motion by Councilman Stava, seconded by Councilman Wilson to approve the consent items.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	Absent	Ivy Valenzuela
	Absent	Richard Hawkins

Motion carried.

**ITEM #5** Presentation by citizens to be heard. None

**ITEM #6** City Manager Rex M. Thee briefed the Council regarding a request from Summer Williams to close E. 9th St. between S. Main Ave. and S. Allen Ave., December 14, 2024, from 5:00 p.m. to 8:00 p.m., Santa, Cookies, Pictures and more to benefit Monahans Kids Zone.

Mr. Thee indicated that the application does show Double Bar S Western Wear as the Business represented and this street closure would be where her business is located. Mr. Thee stated that he was concerned about allowing closure of a public street that would be overly beneficial to one business or a very small representation of businesses in town. Mr. Thee mentioned that he spoke with her, and she basically said this is after hours and her business would be closed, and others that close at five or six are welcome to come promote local shopping. Mr. Thee stated that she said it is mainly having Santa there for pictures, refreshments, and maybe other things that can make money and all proceeds will go to Monahans Kids Zone.

Motion by Councilman Wilson, seconded by Councilman Carrell to approve the request from Summer Williams to close E. 9th St. between S. Main Ave. and S. Allen Ave., December 14, 2024, from 5:00 p.m. to 8:00 p.m., Santa, Cookies, Pictures and more to benefit Monahans Kids Zone.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	Absent	Ivy Valenzuela

Absent Richard Hawkins

Motion carried.

**ITEM #7** City Manager Rex M. Thee briefed the Council regarding the 2025 Septic Sewage Disposal Contract with R & R Construction, Inc. Mr. Thee indicated there have been no issues with R & R Construction using the plant and this is basically the same contract as last year with our fees consistent for the Permian Basin.

Motion by Councilman Stava, seconded by Councilman Wilson to approve the 2025 Septic Sewage Disposal Contract with R & R Construction, Inc.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	Absent	Ivy Valenzuela
	Absent	Richard Hawkins

Motion carried.

**ITEM #8** City Manager Rex M. Thee briefed the Council regarding the 2025 Septic Sewage Disposal Contract with 24/365 Oil Tools Service, Inc. Mr. Thee indicated there have been no issues with 24/365 Oil Tools Service, Inc. using the plant and this is basically the same contract as last year with our fees consistent for the Permian Basin.

Motion by Councilman Carrell, seconded by Councilman Stava to approve the 2025 Septic Sewage Disposal Contract with 24/365 Oil Tools Service, Inc.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson
	“Aye”	Calvin Carrell
	Absent	Ivy Valenzuela
	Absent	Richard Hawkins

Motion carried.

**ITEM #9** City Manager Rex M. Thee briefed the Council regarding the 2025 annual Fire Fighting Contract with Ward County. Mr. Thee indicated that there is no change from the current contract, with the County paying \$50,000 for firefighting services for the year. Mr. Thee mentioned that the County has been very helpful this past year spending extra funds maintaining trucks, tires and other equipment.

Motion by Councilman Wilson, seconded by Councilman Carrell to approve the 2025 annual Fire Fighting Contract with Ward County.

Votes were as follows:	“Aye”	Gerald Stava
	“Aye”	Jeppie Wilson

“Aye”	Calvin Carrell
Absent	Ivy Valenzuela
Absent	Richard Hawkins

Motion carried.

**ITEM #10** City Manager Rex M. Thee briefed the Council regarding participation in the Kroger Texas Settlement and authorize City Manager to submit Subdivision Participation and Release Form. Mr. Thee indicated that signing does release Kroger from any further opioid related suits by the City. Mr. Thee mentioned that the City may or may not receive settlement funds since Ward County is not listed; however, the State requested our participation since the City received funds from the prior settlements, and is not suing Kroger individually. Mr. Thee stated that the settlement amount would be under \$10,000 and will be earmarked for the police department.

Motion by Councilman Stava, seconded by Councilman Wilson to participate in the Kroger Texas Settlement and authorize City Manager to submit Subdivision Participation and Release Form.

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
Absent	Ivy Valenzuela
Absent	Richard Hawkins

Motion carried.

**ITEM #11** City Manager Rex M. Thee briefed the Council with regards to the First Reading of Ordinance No. 1324 increasing the fees for impoundment and boarding of animals. Mr. Thee indicated that Attorney for the City Justin Till informed him that animal control as well as a number of residents have commented that the stray/loose dog situation is a problem, and increased fees might persuade repeat offenders to take care better of their animals. Mr. Thee stated that Mr. Till produced Ordinance No. 1324, which shows the proposed increases. Mr. Thee stated that it increases the impoundment and boarding fees (1) a little bit on first time offenders; and (2) a whole lot more for repeat offenders. Councilman Carrell stated that he is concerned about the price increase and with Councilman Valenzuela and Councilman Hawkins not present, he’d like to wait until the next meeting to decide on this agenda item. Mr. Thee stated that he will revise the numbers and present at the next city council meeting.

No action taken & will place on next agenda.

**ITEM #12** City Manager Rex M. Thee briefed the Council with regards to Resolution No. 2024-046 Code Enforcement Officer’s Report regarding properties in violation of one or more of the following Articles: Article 4.03, Article 7.02, Article 12.03 of the Code of Ordinances, City of Monahans, Texas. Mr. Thee indicated there is one non-compliant property on the list. Mr. Thee mentioned that approving this resolution will authorize non-compliant cases to proceed up to and including filing with Municipal Court.

Motion by Councilman Stava, seconded by Councilman Wilson to approve Resolution No. 2024-046: To approve the Code Enforcement Officer’s report, and authorize further action up to and including filing non-compliant cases with Municipal Court.

**Address: Legal:**

206 N. Calvin M.O.T.

Blk 52 Lot 16 & E/2 of 17

**Owner:**

James M Dunlap

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
Absent	Ivy Valenzuela
Absent	Richard Hawkins

Motion carried.

**ITEM #13** Motion by Councilman Stava, seconded by Councilman Carrell to adjourn meeting at 3:34 p.m.

Votes were as follows:

“Aye”	Gerald Stava
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
Absent	Ivy Valenzuela
Absent	Richard Hawkins

Motion carried.

Passed and approved by the Monahans City Council on December 10, 2024.

ATTEST:

APPROVED:

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Tonya Todd, City Secretary

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Adam Steen, Mayor