

MINUTES
REGULAR MEETING
TUESDAY, DECEMBER 8, 2020

The City Council of the City of Monahans, Texas convened on the above date at 3:00 p.m. in the Council Chambers of City Hall with the following members, officers and visitors present:

David B. Cutbirth	Mayor
Rudy Hernandez	Council Member District No. 1
Jeppie S. Wilson, Jr.	Council Member District No. 2/Mayor Pro Tem
Calvin Carrell	Council Member District No. 3
Ivy Valenzuela	Council Member District No. 4
Richard Hawkins	Council Member District No. 5
Rex M. Thee	City Manager
Tonya Todd	City Secretary
Alan Nicholas	Attorney for the City
Teresa Burnett	Executive Director Chamber of Commerce
Christy Sullivan	The Monahans News
Billy Riley	Chief of Police-MPD
Bobby Sinclair	Director of Public Utilities
Ashley Adatao	Director Monahans Economic Development Corporation
Jimmy Schoolcraft	General Services Department
Keith Mitchell	Water Foreman
John Romo	Landfill Operator
Brandon Navarro	Production/Distribution
Stephen Lario	Production/Distribution
Raymond Garcia	Wastewater Department
Victor Cano	Parks Department
Juan Aaron Rodriguez	Public Works Department
Xavier Ramon	Sergeant-MPD
Ezequiel Lujan	Solid Waste Department
David Milliron	Public Utilities Department
Aaron Dorfner	Cotton Bledsoe Tighe & Dawson

ITEM #1 & ITEM #2 Mayor Cutbirth called the meeting to order and Councilman Wilson gave the invocation.

ITEM #3 City Manager Rex M. Thee briefed the Council on approving the minutes of the November 24, 2020 Regular Council Meeting.

Motion by Councilman Carrell, seconded by Councilman Hawkins to approve the minutes of the November 24, 2020, Regular Council Meeting, as presented.

Votes were as follows: “Aye” Rudy Hernandez
 “Aye” Jeppie Wilson

“Aye” Calvin Carrell
 “Aye” Ivy Valenzuela
 “Aye” Richard Hawkins

Motion carried.

ITEM #4 Consider and Act Upon approving the following consent items:

- a. Accounts Payable in the amount of \$712,934.59
- b. Resolution No. 2020-041 Regarding Tax Roll Adjustments
- c. Monthly Reports/Minutes: (a) Airport Manager’s Monthly Report, (b) MEDC Minutes and Monthly Financial Report, (c) Building Permit Monthly Report, (d) Animal Control Monthly Report, (e) Municipal Court Monthly Report, (f) Code Enforcement Officer’s Monthly Report, (g) City Monthly Fund Balance Report, (h) City Monthly Revenue and Expenditure Comparison Summary Report
 (*Code Enforcement Officer’s Monthly Report not included.*)

Motion by Councilman Valenzuela, seconded by Councilman Hernandez to approve the consent items.

Votes were as follows: “Aye” Rudy Hernandez
 “Aye” Jeppie Wilson
 “Aye” Calvin Carrell
 “Aye” Ivy Valenzuela
 “Aye” Richard Hawkins

Motion carried.

ITEM #5 Presentation by citizens to be heard. No comments.

ITEM #6 City Manager Rex M. Thee briefed the Council regarding Resolution No. 2020-042 recognition and presentation of Annual Service Awards for City Employees and announce 2020 Safety Awards. Mr. Thee mentioned that one thing the City loves to do each year is to recognize City employees for their years of service. Mayor Cutbirth thanked the employees for their service and dedication to the City of Monahans and the Council is very appreciative of all that they do.

Motion by Councilman Hawkins, seconded by Councilman Carrell to approve Resolution No. 2020-042: To recognize the following employees for their years of service to the City of Monahans and award employees Certificates of Appreciation and monetary stipend equal to fifteen dollars (\$15.00) for each year of service.

Jimmy Schoolcraft	General Services Department	25 Years
Keith Mitchell	Water Foreman	25 Years
John Romo	Landfill Operator	10 Years
Brandon Navarro	Production/Distribution	5 Years
Phillip Gonzales	General Service Department	5 Years

Stephen Lario	Production/Distribution	5 Years
Raymond Garcia	Wastewater Department	5 Years
Joe Olvera	Streets Department	5 Years
Victor Cano	Parks Department	5 Years
Ashley Aauto	MEDC Director	5 Years

Votes were as follows:

“Aye”	Rudy Hernandez
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

Mayor Cutbirth recognized the following employees with a framed certificate and a monetary stipend.

Ashley Aauto	MEDC Director
Victor Cano	Parks Department
Raymond Garcia	Wastewater Department
Stephen Lario	Production/Distribution
Brandon Navarro	Production/Distribution
John Romo	Landfill Operator
Keith Mitchell	Water Foreman
Jimmy Schoolcraft	General Services Department

City Manager Rex M. Thee recognized the following employees with a framed safety award and a monetary stipend. Mr. Thee stated the importance of safety and he thanked them for their hard work and the ability to perform their jobs safely.

Xavier Ramon	2020 Safe Driver of the Year-Public Safety
Ezequiel Lujan	2020 Safe Driver of the Year-Solid Waste Collection & Disposal
Juan Aaron Rodriguez	2020 Safe Operator of the Year-Public Works
David Milliron	2020 Safe Operator of the Year-Public Utilities

ITEM #7 City Manager Rex M. Thee briefed the Council regarding Resolution No. 2020-043 the annual review of the Public Funds Investment Policy for the City of Monahans. Mr. Thee mentioned the Policy’s primary objectives are Safety, Diversification, Liquidity and Yield with Safety being the priority of all the City’s investments. Mr. Thee stated that the Investment Policy is basically the same as last year.

Motion by Councilman Hernandez, seconded by Councilman Valenzuela to approve Resolution No. 2020-043: That the City of Monahans Investment Policy and Strategy attached is hereby reviewed and approved as written.

Votes were as follows:

“Aye”	Rudy Hernandez
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell

“Aye” Ivy Valenzuela
“Aye” Richard Hawkins

Motion carried.

ITEM #8 City Manager Rex M. Thee briefed the Council regarding a request from Crossroads Church to close 3rd Street from Allen to Bruce, December 13, 2020, from 3:00 p.m. to 7:00 p.m. to raise food for Blessing Boxes. Mr. Thee indicated that the church wants to have an outdoor Christmas activity from 4:00 p.m. to 7:00 p.m., as a pass-through type event, where people drop off supplies for the Blessing Boxes around town. Mr. Thee mentioned that the street closing will give them plenty of room for social distancing, according to organizers.

Motion by Councilman Wilson, seconded by Councilman Hawkins to approve the request from Crossroad Church to close 3rd Street from Allen to Bruce, December 13, 2020, from 3:00 p.m. to 7:00 p.m.

Votes were as follows:

“Aye”	Rudy Hernandez
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #9 City Manager Rex M. Thee briefed the Council regarding a Service Agreement with Vepo, LLC to provide and maintain, at no cost to the City, a secured Internet based system tracking and making available to the City, TCEQ required Backflow Prevention Assembly Installations, Test and Maintenance Reports, and Customer Service Inspection Certificates. Mr. Thee indicated that the Texas Commission on Environmental Quality (TCEQ) requires backflow devices be tested at installation, after repairs and at least annually, and requires the water supplier to insure that occurs. Mr. Thee mentioned that Vepo will provide Envirotrax, records of tests/installations, mail out annual test reminders to property owners with backflow assemblies, will validate the tests and tester, and make all of the data available to the City. Mr. Thee stated that the TCEQ has approved Envirotrax system, and does expect water suppliers to have a tracking system in place when they do inspections. Mr. Thee stated that this system and Vepo’s services will be provided at no cost to the City and all fees are paid by the Backflow Prevention Assembly installer and tester. Mr. Thee stated that he recommends approval of the agreement to ensure the City’s commitment to remain compliant and transparent on water protection laws and the City is listed as an additional insured on the Insurance Certificate.

Motion by Councilman Carrell, seconded by Councilman Valenzuela to approve the Service Agreement with Vepo, LLC to provide and maintain, at no cost to the City, a secured Internet based system tracking and making available to the City, TCEQ required Backflow Prevention Assembly Installations, Test and Maintenance Reports, and Customer Service Inspection Certificates.

Votes were as follows:

“Aye”	Rudy Hernandez
“Aye”	Jeppie Wilson

“Aye” Calvin Carrell
“Aye” Ivy Valenzuela
“Aye” Richard Hawkins

Motion carried.

ITEM #10 EXECUTIVE SESSION: Mayor Cutbirth read the following statement aloud, in open session. “The City Council will begin its Executive Session on this 8th day of December 2020 at 3:15 p.m. Pursuant to the provisions of the Open Meetings Law – Texas Government Code, in accordance with the authority contained in:

a) Section 551.071 Consultation with Attorney.”

ITEM #11 OPEN SESSION: Mayor Cutbirth read the following statement aloud, in open session. “The City Council has completed its Executive Session on the 8th day of December 2020 at 3:37 p.m.” To take any action deemed necessary after executive session regarding

a) Section 551.071 Consultation with Attorney

No action taken.

ITEM #12 Motion by Councilman Hawkins, seconded by Councilman Hernandez to adjourn meeting at 3:38 p.m.

Votes were as follows:

“Aye”	Rudy Hernandez
“Aye”	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

Passed and approved by the Monahans City Council on January 12, 2021.

ATTEST:

APPROVED:

Tonya Todd, City Secretary

David B. Cutbirth, Mayor