

MINUTES
REGULAR MEETING
TUESDAY, DECEMBER 12, 2023

The City Council of the City of Monahans, Texas convened on the above date at 3:00 p.m. in the Council Chambers of City Hall with the following members, officers and visitors present:

Adam Steen	Mayor
Gerald Stava	Council Member District No. 1
Jeppie S. Wilson, Jr. (<i>absent</i>)	Council Member District No. 2/Mayor Pro Tem
Calvin Carrell	Council Member District No. 3
Ivy Valenzuela	Council Member District No. 4
Richard Hawkins	Council Member District No. 5
Rex M. Thee	City Manager
Frank Heslin	Assistant City Manager
Tonya Todd	City Secretary
Justin Till	Attorney for the City
Kristofer Quintana	Chief of Police
Stormey Laws	Captain-MPD
Christy Sullivan	The Monahans News
Ashley Adatao	MEDC Director
Aaron Huffty	Code Officer in Training
Rosanna Milam	Officer MPD
Christopher Guzman	Sergeant MPD
Xavier Ramon	Lieutenant MPD
Luis Esquivel	Sergeant MPD
Juan "Aaron" Rodriguez	Foreman Public Works
Lorena Valle	Finance Officer
Lance Vickrey	Driver/Equipment Operator
Norma Morales	Accounting/Collecting Clerk
Luis Carrasco	Building Maintenance
Jose Sotelo	Public Works
Ignacio Flores	Public Utilities
Justin Abila	Officer MPD
Mayra Sanchez	Communications/Records Supervisor MPD
Yvonne Alanis	Self
Yvette Lopez	Self
Lupe Macias	Self
Angel Alanis	Self
Jessenia Marquez	Self

Christina Guzman	Self
Melton Mitchell	Risk Management Officer
Teresa Burnett	Chamber of Commerce Executive Director
Richard Covington	Public Works Director
Allen Geil	Self
Jennifer Merrick	Utility Clerk
Sheila Tefertiller	Finance Clerk
Jose Vasquez	Self

ITEM #1 & ITEM #2 Mayor Steen called the meeting to order and Councilman Carrell gave the invocation.

ITEM #3 City Manager Rex M. Thee briefed the Council on approving the minutes of the November 28, 2023 Regular Council Meeting.

Motion by Councilman Carrell, seconded by Councilman Hawkins to approve the minutes of the November 28, 2023 Regular Council Meeting.

Votes were as follows:

“Aye”	Gerald Stava
Absent	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #4 Consider and Act Upon approving the following consent items:

- a. Accounts Payable in the amount of \$894,958.02
- b. Monthly Reports/Minutes: (a) Airport Manager’s Monthly Report, (b) Animal Control Monthly Report, (c) Building Permit Monthly Report, (d) Code Enforcement Monthly (e) MEDC Monthly Financial Report, (f) Municipal Court Monthly Report, (g) City Monthly Fund Balance Report, (h) City Monthly Revenue and Expenditure Comparison Summary Report

Motion by Councilman Stava, seconded by Councilman Valenzuela to approve the consent items.

Votes were as follows:

“Aye”	Gerald Stava
Absent	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

ITEM #5 Presentation by citizens to be heard. Allen Geil addressed the Council with two issues. Mr. Geil indicated that he has a sidewalk that needs to be repaired by the City and a fence that was damaged by the City’s trash truck that needs to be repaired by the City. City Manager Rex M. Thee briefly discussed his concerns and asked Mr. Geil to meet with him, in his office next week, to further discuss these matters. Mr. Geil agreed.

ITEM #6 City Manager Rex M. Thee briefed the Council regarding Resolution No. 2023-038 recognition and presentation of annual Service Awards for City Employees. Mr. Thee indicated that this is a fun event the City does annually, in five-year increments, based on employee’s years of service.

Motion by Councilman Carrell, seconded by Councilman Stava to approve Resolution No. 2023-038: To recognize the following employees for their years of service to the City of Monahans and award employees Certificates of Appreciation and monetary stipend equal to fifteen dollars (\$15.00) for each year of service.

Christopher Guzman	Sergeant MPD	5 Years
Tonya Todd	City Secretary	5 Years
Xavier Ramon	Lieutenant MPD	5 Years
Luis Esquivel	Sergeant MPD	5 Years
Juan “Aaron” Rodriguez	Foreman Public Works	10 Years
Kristofer Quintana	Chief of Police MPD	10 Years
Lorena Valle	Finance Officer	15 Years
Lance Vickrey	Driver/Equipment Operator	15 Years
Norma Morales	Accounting/Collecting Clerk	20 Years
Luis Carrasco	Building Maintenance	25 Years

Mayor Steen recognized the above-mentioned employees with a framed certificate and a monetary stipend.

ITEM #7 Presentation of the 2023 Safety Awards for Public Safety, Public Utilities, Public Works, and Solid Waste Collection & Disposal Departments.

2023 Safe Driver of the Year Public Safety	Rosanna Milam
2023 Safe Driver of the Year Solid Waste Collection & Disposal	Ezequiel Lujan (<i>not present</i>)
2023 Safe Operator of the Year Public Works	Jose Sotelo
2023 Safe Operator of the Year Public Utilities	Ignacio Flores

Mayor Steen recognized the above-mentioned employees with a framed certificate and a monetary stipend.

Item #8 Presentation by Chief Quintana for the Monahans Police Department’s Officer of the Year, Non-Sworn Employee of the Year and Outstanding Leadership Award. Chief Quintana thanked the Mayor and Council for their support to the Monahans Police Department. Chief Quintana provided each recipient with a plaque and gave a synopsis of their years of service, accomplishments and value to the department and the community.

Officer of the Year	Officer Justin Abila
Non-Sworn Employee of the year	Mayra Sanchez, Communications/Records Supervisor
Outstanding Leadership Award	Captain Stormey Laws

ITEM #9 City Manager Rex M. Thee briefed the Council regarding the Second and Final Reading of Ordinance No. 1317 repealing Ordinance No. 119 (1943 curfew on minors), repealing §§ 8.02.031, 8.02.032 of the Code of Ordinances, City of Monahans, Texas. Mr. Thee indicated that a newly enacted state law in the Texas Local Government Code prohibits cities and counties from setting time-based curfews for minors. Mayor Steen read the caption of the Ordinance out loud.

Motion by Councilman Carrell, second by Councilman Hawkins to approve Second and Final Reading of Ordinance No. 1317:

ORDINANCE NO. 1317

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONAHANS, TEXAS, REPEALING ORDINANCE NO. 119 (ADOPTED 12 JULY 1943), REPEALING §§ 8.02.031, 8.02.032 OF THE CODE OF ORDINANCES, PROVIDING FOR SEVERABILITY, CODIFICATION, EFFECTIVE DATE, AND FINDING PROPER NOTICE AND MEETING.

Votes were as follows:	“Aye”	Gerald Stava
	Absent	Jeppie Wilson
	“Aye”	Calvin Carrell
	“Aye”	Ivy Valenzuela
	“Aye”	Richard Hawkins

Motion carried.

ITEM #10 City Manager Rex M. Thee briefed the Council regarding the First Reading of Ordinance No. 1318 amending Appendix A Fee Schedule §A4.004(a) Oil or Gas Drilling or Production of the Code of Ordinances, City of Monahans, Texas. Mr. Thee indicated that he proposed to increase the fee for a permit from \$1,500.00 to \$3,500.00, and increase the supplemental from \$1,000.00 to \$2,000.00. Mr. Thee stated that the fees have not been adjusted since 1996, and do not cover the cost of inspections by the City’s consulting petroleum engineer. Mayor Steen read the caption of the Ordinance out loud.

Motion by Councilman Stava, seconded by Councilman Hawkins to approve the First Reading of Ordinance No. 1318:

ORDINANCE NO. 1318

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONAHANS, TEXAS, INCREASING THE FEES PAYABLE BY APPLICANTS FOR A WELL DRILLING PERMIT AND A SUPPLEMENTAL WELL PERMIT, PROVIDING FOR CODIFICATION, EFFECTIVE DATE, AND FINDING PROPER NOTICE AND MEETING.

Votes were as follows: "Aye" Gerald Stava
Absent Jeppie Wilson
"Aye" Calvin Carrell
"Aye" Ivy Valenzuela
"Aye" Richard Hawkins

Motion carried.

ITEM #11 City Manager Rex M. Thee briefed the Council with regards to Resolution No. 2023-039 Enforcement Officer’s Report Regarding Properties in Violation of one or more of the following Articles: Article 4.03, Article 7.02, Article 12.03 of the Code of Ordinances, City of Monahans, Texas. Mr. Thee indicated that approving this resolution will authorize non-compliant cases to proceed up to and including filing with Municipal Court.

Motion by Councilman Hawkins, seconded by Councilman Valenzuela to approve Resolution No. 2023-039: To approve the Code Enforcement Officer’s report, and authorize further action up to and including filing non-compliant cases with Municipal Court.

Address:	Legal:	Owner:	
509 S. Frankin	MDCO #4	Block 2 Lot 6	John K Rawling
1004 N. Carol	Northland	Block 1 Lot 11	Mark & Oliva Anaya
111 S. Main	M.O.T.	Block 27 Lot S 2’ of 12 & N 24.5’ of 13	Kennith & Karen Williams
103 W. 2 nd	M.O.T.	Block 27 Lot SC 5.5’X30’ of 13 & C 30’ of 14	Robert Butler Jr.
518 W. 11 th	Sunset	Block 1 Lot 1, 2, & 3	Susan Hardaway
1508 S. Gail	Yates	Block 1 Lot 13	Jennifer D. Corey
507 E. 19 th	Shinnery Oaks	Block 1 Lot 10	Lisa Ann Pauling

Votes were as follows: "Aye" Gerald Stava
Absent Jeppie Wilson
"Aye" Calvin Carrell
"Aye" Ivy Valenzuela
"Aye" Richard Hawkins

Motion carried.

ITEM #12 Motion by Councilman Hawkins, seconded by Councilman Carrell to adjourn meeting at 3:25 p.m.

Votes were as follows: "Aye" Gerald Stava

Absent	Jeppie Wilson
“Aye”	Calvin Carrell
“Aye”	Ivy Valenzuela
“Aye”	Richard Hawkins

Motion carried.

Passed and approved by the Monahans City Council on January 9, 2024.

ATTEST:

APPROVED:

Tonya Todd, City Secretary

Adam Steen, Mayor